



# U.S. MASTERS SWIMMING

The Board of the Ozark LMSC met in Ballwin at Mary Pohlmann's daughter's house on October 23, 2011 at 10:00 am.

Board Members present:

Mary Pohlmann, SLAM

Cathy Kohn, SLAM

Katrina Pon, CSPM

Alice Oates, LOVE

Jim Donahue, ZILA

Teresa McDowell, SLAM

Lori Payne, SLAM

Justin Oates (LOVE-guest)

Rudi Oates (LOVE-guest)

Mary called the meeting to order at 10:00 am. The minutes of the August 21, 2011 were approved.

Mary announced that Hap Gentry received the Dorothy Donnelly USMS Service Award. He received a certificate and a pin. Since Hap could not attend the meeting due to illness, Katrina said that she would give Hap the award.

## Registrar's Report

Since Hap Gentry and Sarah Plumb could not attend the meeting, Mary gave the registrar's report. Ozark has 410 members for 2011. There were 15 paper registrations and those were primarily discount members. Last year there were 441 members. There needs to be an increase in service provided by USMS and the LMSC to keep members.

Mary has received two banners from USMS. They are cobranded with USMS & SLAM's logos. SLAM's logo was designed by Doug Dowd. Ozark does not have a logo. It would be good to have an Ozark Banner and Mary suggested that we might ask our members to come up with an Ozark logo.

CSPM, SLAM and LOVE have paid the \$30 fee for club registration for 2012. ZILA and MSMS still need to register. SLAM & LOVE will continue to charge \$5 fee for individuals to join their clubs. Individual members can't register until the club registers. Individual membership registration starts November 1. Discount Membership is \$31. They only pay the USMS fee. People eligible to receive discount membership are those 75 & over, 18 – 25 year old full time students, and hardship cases. There are fifteen members who took advantage of the discount. **A motion was made and passed that we continue with the discount membership through 2012.** We will get new registrar's opinion on continuing this for 2013. **A motion was made and passed to continue charging the \$10 LMSC fee.** USMS receives \$12 for one event registration fees. The LMSC receives \$5. **A motion was made and passed to keep the \$5 LMSC fee for one event registration.** There is a \$26 USMS late year registration fee between September 1<sup>st</sup> through October 31. The LMSC does not receive any fee for late year registration.

**A motion was made and passed to keep this policy of the LMSC not receiving any fees for late year registration.**

Ozark pays \$2 to USMS to print a hard copy for each requested membership card. There were around 28 cards printed out this year. **A motion was made and passed to give Sarah Plumb, our new registrar, the choice whether to print our own registration cards or continue to let USMS print them.**

### **Treasurer's Report – Katrina Pon**

Katrina passed out the 2011 budget with income and expenses through September. We have a balance of \$8,536.19 through October 22, 2011. Mary said that she paid for the Ozark domain name for two years at a cost of \$12 a year. Katrina said that Mary and Bruce have been reimbursed for their convention fees. Lori and Cathy need to submit expenses. Reimbursement for convention expenses will be shown in the October expenses. Ozark has paid the registration fee for three delegates. USMS pays for Bruce's registration. Ozark will pay the travel fees for four delegates at an average of \$750 each. Bruce had \$500 of his expenses paid by USMS. Lori suggested that we choose delegates earlier to try to get flights cheaper. We choose delegate on June 15 now when we are advised how many delegates we are entitled. After all expenses are paid we have a net income of \$308. **A motion was made and passed to approve the 2012 budget.**

Mary did an audit in October. Clubs will now get paid monthly any registration fees that are due to them. Checks from USMS are getting deposited promptly. Registrar will notify Treasurer of paper registrations since the Registrar has been depositing these checks. Katrina is keeping a check register to show all checks written and deposited. An audit by someone who is not a signatory is required by LMSC Minimum Standards to be done at least annually. It should be done in late September or early October since it is the end of the registration year.

The Ozark LMSC will follow the current financial operating guidelines for Local Masters Swimming Committees of U. S. Masters Swimming, Inc. as detailed in Part XI of the U. S. Masters Swimming, Inc. Financial Operating Guidelines and the LMSC Minimum Standards. There are 24 guidelines which Ozark must follow to meet Minimum Standards. #4 says that the Ozark LMSC bank account shall be separate and distinct from the accounts of any other entity. Funds will not be co-mingled with Club funds for any reason. The treasurer should get club fees out of Ozark account as soon as possible to prevent co-mingling. When USMS found our responses to their minimum standards survey and scored it, we received a score of 83% which is fairly high. **A motion was made and passed to approve the financial operating guidelines.**

### *Places to Swim*

The USMS webmaster wants any facility with lap swimming to be included on the *Places to Swim* list. Some of us would like to limit listings to USMS affiliated programs. Ozark needs to clean up *Places to Swim* by eliminating listed programs which we can't confirm.

Breadbasket Zone Championship 2012 will be held at Marquette on March 31 through April 1. Jim Donahue from ZILA said that they were willing to help at the meet.

Mary passed out a handout that listed the duties and responsibilities of LMSC Officers and Committee Chairs. **A motion was made and passed to approve the duties and responsibilities of LMSC Officers and Committee Chairs.**

With the advent of online registration, some of our Bylaws require amending to be up-to-date with current procedures. In Article V – Dues and Fees - online registration needs to be added. It should say under Club: A Club must complete an application and pay an annual registration fee, consisting of a USMS fee established by USMS to the Ozark LMSC Registrar or to USMS directly through online registration. The other change is under the Individual Member: An Individual Member must complete a registration application and pay an annual registration fee, consisting of a USMS fee established by USMS, a LMSC fee established by the Ozark LMSC and a fee set by the member's Club if any such fee has been assessed. The application and fees must be paid to the Ozark LMSC Registrar or to USMS directly through online registration. These proposed changes must be approved at the annual General Membership meeting. **A motion was made and passed to vote on these changes of wording in the By-laws.** Mary would like to post a “Meet Director's Guide” online to encourage clubs to host events. Jim wants to see more events. ZILA is willing to host a meet if they have a guide. He will try to do a postal event or a mile meet in the next year.

Meeting was adjourned. Mary wished Cathy the best of luck as the new Chair. Cathy thanked Mary for her service.

Respectfully submitted, Teresa McDowell, secretary